

10th Annual

# One Love One Heart Reggae Festival

August 31st and September 1st 2019  
Yolo County Fair Grounds, Woodland CA

## VENDOR BOOTH APPLICATION

### APPLICATION DEADLINE- AUGUST 6th 2019

Please complete pages 1-5 of this application in black ink or type

Vendor Coordinator: [oneloveoneheartVendors@gmail.com](mailto:oneloveoneheartVendors@gmail.com)

### APPLICATION INFORMATION

Business Name .....

Type of Vendor     Food    Merchandise    Information

Contact Person .....

Phone: ..... Fax: .....

Email: .....

Mailing Address: .....

City: ..... State: ..... Zip: .....

Sellers Permit #(Food, Merchandise): .....

Non-profit 501-C3# or Business License# (Information Vendors): .....

You are required to have a BUSINESS TAX OPERATIONS CERTIFICATE from the City of Woodland. The City will arrive the day of the festival to check that each vendor has one otherwise your booth may be shut down. Do you acknowledge this requirement?  
(Please check "Yes" or "No")  Yes    No

For Food, Merchant Vendors, please indicate the items you plan on selling and include your price range. For Information Vendors, please indicate what information you will display and what interactive features (if any) you will have. You may attach extra pages if necessary.

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**BUSINESS TAX OPERATIONS CERTIFICATE REQUIRED**

**BUSINESS TAX CERTIFICATE FROM THE CITY OF WOODLAND**

You are required to provide proof that you are allowed to do business in the city of Woodland. The city may inspect your booth and request your Business Tax operators Certificate (business license) to do business in the city. It is your responsibility to have this on the date of the event and if you are inspected and do not have this, the city will shut your booth down. **ABSOLUTELY NO REFUNDS FOR ANY BOOTH SPACE.** It's your responsibility to obtain these documents prior to operating your booth at the One Love One Heart Reggae Festival.

**SPECIAL PERMIT REQUIRED (FOOD AND MERCHANT VENDORS)**

**Seller's Permit (FOOD AND MERCHANT VENDORS)**

A VALID SELLER'S PERMIT IS REQUIRED IN ORDER TO PARTICIPATE IN THE ONE LOVE ONE HEART REGGAE FESTIVAL. Applications without a valid seller's permit will not be considered. If you do not have a Sellers Permit, a temporary permit must be obtained from the State Board of Equalization by visiting [www.boe.ca.gov](http://www.boe.ca.gov)

Or by calling 1-800-400-7115. You can e-file online [here](#).

Please note that mail in applications take 5-6 week to process, whereas walk in applications are issued the same day. The seller's permit is free of charge.

**FOOD FACILITY PERMIT/ HEALTH PERMIT (FOOD VENDORS ONLY)**

Food Vendors **MUST** meet and follow all instructions. Please Visit [here](#).

ALL BOOTH SPACE is 10x10 with extra space on backside of booth space for camping or kitchen set up.

You must bring your supplies, tables, and chairs. You must also bring with you self-contained supplies. WE DO NOT PROVIDE BOOTH SUPPLIES.

Generators, electricity, Etc. will not be provided.

Selection of specific booth location is available on FIRST COME FIRST SERVE and is at the discretion of the Event planning committee.

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## **RELEASE, HOLD HARMLESS AND AGREEMENT NOT TO SUE**

I, the undersigned, do fully understand that my participation in the One Love One Heart Reggae Festival (herein after "Event) may expose me to the risk of personal injury, death, or property damage. I hereby acknowledge that I am voluntarily participating in this Event and agree to assume any such risks, I Hereby release, indemnify, hold harmless, and agree not to sue One Love One Heart Reggae Festival, HASO Live, The City of Woodland, Security, Yolo County Fairgrounds, Event organizers, Volunteers, agents, contractors, employees and their respective officers (indemnified parties) for any death of or injury to any persons, any damage to or loss of personal property, any claims, liabilities, expenses or judgment arising out of or in connection with my participation in the Event from whatever cause, excepting only those damages, claims, liabilities, expenses or judgments arising out of the sole negligence or willful misconduct of the indemnified Parties. In consideration of being permitted to participate in the Event, I hereby agree, for myself, my heirs, administrators, executors, and assigns, that I shall indemnify, defend, hold harmless and pay any judgments against the indemnified parties from any or all claims, demands, actions, suits and damages, whether for death, injury and damages, whether for death, injury or property, damage, loss or arising out of or in connection with my participation in the Event.

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## **ACKNOWLEDGMENT OF INFORMATION, TERMS AND CONDITION**

I hereby warrant and confirm that the above Information is, to the best of my knowledge, true and correct, and further certify that I have read all of the information provided in this application and agree with the information, Terms & Conditions provided. Submission of this application and the cashing of my check do not guarantee a space. It is agreed and understood that completion of this application shall not be binding either to the proposed vendor or the Event planning Committee, until accepted in writing by the Event Planning Committee.

I HAVE CAREFULLY READ THIS RELEASE, AND HOLD HARMLESS IN AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A FULL RELEASE OF ALL LIABILITY AND I'M SIGNING THIS OF MY OWN FREE WILL.

Signature .....

Date ....., 2019

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**VENDOR CHECKLIST**

The following will serve as a quick reminder of the documents and information you will need to submit in order to participate in the ONE LOVE ONE HEART REGGAE FESTIVAL  
September 1st and 2nd, 2019

***PLEASE RETURN PAGES 1-5 OF THIS APPLICATION WITH  
REQUIRED DOCUMENTS AND PAYMENT TO:***

**HASO LIVE**  
**ONE LOVE ONE HEART REGGAE FESTIVAL**  
**P.O. BOX 348046**  
**SACRAMENTO CA, 95834**  
**916-607-6995 OR 916-706-4430**

YOU CAN PAY ONLINE AT:  
<http://oneloveoneheartreggae.com/vendor-application/>

APPLICATION DEADLINE AUGUST 6th  
PLEASE MAKE CHECKS PAYABLE TO: HASO LIVE  
The fee is for the two-day event August 31 and September 1, 2019)  
Set up Day on August 30th

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**DOCUMENTS**

**Yolo County Qualifications**

- o Signed Application
- o Yolo County Contract Online – Due date July 31, 2019
- o Business Tax Operations Certificate from Yolo County
- o Application Fee
- o Insurance Requirements – Due by August 17, 2019

**Food Vendors**

- o Signed Application
- o Business Tax Operations Certificate from the City
- o List of Menu Items and Prices
- o Special Request (if any)
- o Fee 600.00
- o Insurance requirements Listing Yolo County Fairgrounds, Haso LIVE and One Love One Heart Reggae Festival as additional insured

**Merchant Vendors**

- o Signed Application
- o Sellers Permit
- o Business Tax Operations Certificate from the City
- o List of Merchandise
- o Special Request (if any)
- o Fee 450.00
- o Insurance

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**DOCUMENTS CONT'D**

**Information Vendors**

- o Signed Application
- o Non-Profit 501-c-3 or Business License
- o Business Tax Operations Certificate from the city
- o List of items to be displayed
- o List of interactive features (if any)
- o Fee 50.00

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## **Alternates**

- o Alternates will be selected. Upon acceptance, original fees will be applied, no penalties. If not accepted, original fees will be refunded.

## **Post-Deadline Penalties**

- o Jan 1 – July 31: Regular pricing
- o After August 1 - Penalty added (Food Vendors - \$700.00, Merchant Vendors - \$500.00)
- o Information Booth - \$100.00

## **Cleaning Deposit**

- o Pigtail Rentals - \$20 deposit, refund upon return.
- o Booths WILL BE INSPECTED by noon on Monday, September 2. If you are a food vendor, a deposit of \$300.00 is required. Upon completion of inspection, your deposit will be refunded to you. Money will be held back if area not cleaned according to our contract. If you are a merchant vendor, a deposit of \$200 is required, and upon completion of inspection, deposit will be refunded to you, plus Pigtail refund (if rented).
- o In order to receive your deposit back, you MUST be completed with cleanup by 12 p.m. checkout, and MUST pass inspection.

**Once payment and paperwork has been accepted, there will be no refunds.**